



SUNDALE

CREATING COMMUNITIES SINCE 1963



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## Direction for Employees Who are Unwell but Who Do Not Meet Criteria for COVID-19 Testing

### Do Not Attend Work

We are contacting you as you have advised that you:

- Have one or more of the following symptoms:
  - runny nose
  - sore throat
  - cough
  - fever
  - difficulty breathing (severe cases)
- Do not meet the Government's criteria for being at moderate to high risk of COVID-19:
  - No overseas travel
  - No close contact with someone who has been overseas
  - No contact with someone who has COVID-19

Stricter precautionary measures are being taken with immediate effect.

***You are directed not to attend to the workplace or to enter any Sundale facility for a minimum period of 7 days from:***

- (a) the date you last displayed any of the symptoms listed above; and***
- (b) You have received clearance from doctor which is to be obtained after the 7-day period.***

If you are a permanent employee, you will be able to access paid or unpaid personal leave, annual leave or long service leave, depending on your accrued leave entitlements. If you are a casual employee, you may be able to access the recently announced Government funding.

### **What happens next?**

You will need suitable medical clearance to return to work after a minimum period of 7 days from the date of your last symptoms. The process to follow for this is:

1. Contact your GP and advise them of your situation and that you work with vulnerable people in aged care.
2. You will also require a normal return to work clearance from your GP and that should also be provided to [COVIDresponse@sundale.org.au](mailto:COVIDresponse@sundale.org.au). You may then organise with your Manager to return to work after the 7-day period.

**Department of Health - Coronavirus Health Information Line**

*Call this line if you are seeking information on novel coronavirus (COVID-19). The line operates 24 hours a day, seven days a week.*

**Telephone:** [1800 020 080](tel:1800020080)