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30 July 2021

## COVID-19 (novel coronavirus) update

As a valued Sundale team member based at HQ, I wanted to provide you with an update and outline Sundale's current approach to managing the COVID-19 situation.

## HQ

In response to the evolving COVID-19 situation, particularly the growing list of contact tracing locations and the ongoing facility restrictions, Sundale has made a considered decision to keep HQ closed until at least **Friday, 6 August 2021**.

If access to HQ is urgently required, team members must contact their Executive Manager for approval.

## MASKS

Any person (other than a resident) must not enter, or remain on, the premises of a Sundale residential aged care facility without wearing a single use surgical face mask.

Note – a person who does not, or is unable to wear a face mask, will not be permitted entry to a Sundale residential aged care facility.

## CONTACT TRACING ALERTS

Sundale team members are being reminded to check the <u>Queensland Health</u> website prior to any shift for the latest COVID-19 information, including current contact tracing alerts and related public health advice.

Sundale team members who have been to any of the <u>listed</u> exposure venues at the relevant times, must follow the health advice and notify their manager immediately, prior to entering any Sundale facility or building.

Sundale will continue to work with Queensland Health and make responsible, considered decisions to help minimise the threat of COVID-19 entering any Sundale facilities.

Yours sincerely,

Danielle Mackenzie Sundale CEO